

# MAC Funeral Application

Full Name of Deceased: \_\_\_\_\_

Family Members/Friends and Relationships:

\_\_\_\_\_  
Name Relationship

\_\_\_\_\_  
Name Relationship

Contact: \_\_\_\_\_

\_\_\_\_\_  
Name and phone number Email address

Service Date(s)/Times Requested: \_\_\_\_\_

Expected number of people? \_\_\_\_\_ Approximate Length of Service: \_\_\_\_\_

\*Which Funeral Director will be hosting the service? \_\_\_\_\_

\* If you are not planning on using a funeral home for the service, a MAC funeral coordinator will be required. The fee for the funeral coordinator, not including the reception, is \$200.

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MEDIA: What are your plans for media? (NOTE: a MAC A/V tech is required)

slideshow     recorded music     other  
 live music     video (dvd or flash drive?)

**Any media that you're planning to have used at the service must be delivered to MAC at least 24 hours in advance. Thanks!**

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## \*\*Suggested Donations:

A/V tech - \$100  
MAC Pastor honorarium - \$100

## Family/Friend Responsibilities:

Remove your personal items  
 Please restore building to original condition  
(shades & windows closed, foyer furniture moved back, etc)

\*\*MAC's vision is to extend the life-changing grace of Jesus to our community, and we don't want costs to be prohibitive in blessing people with the facility God has entrusted to us; however, any donation will offset the cost for future families to enjoy the facility.

Will you be having a reception? Yes/No

*The reception will need to conclude 3 hours following the start of the service.*

Food and beverages you're planning: \_\_\_\_\_

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*PLEASE NOTE: alcohol is prohibited on church property*

*Please bring all paper products that will be needed for the food and beverages you're planning.*

**MAC's Gift to You:**

- \_\_\_ The use of building
- \_\_\_ Tables set up for reception
- \_\_\_ Putting on vinyl tablecloths
- \_\_\_ Making coffee and tea
- \_\_\_ Setting out food and supplies
- \_\_\_ Helping the family find things
- \_\_\_ Helping the family clean kitchen

**Family Responsibility:**

- \_\_\_ Supply all of the paper goods, food & beverage
- \_\_\_ Kitchen clean up
- \_\_\_ Remove your personal items & food
- \_\_\_ Please restore building to original condition  
(shades closed, foyer furniture moved back, etc)
- \_\_\_ \$100 for reception hostess/host

The reception will need to conclude at: \_\_\_\_\_ (3 hours total)